

Commissionerate of Collegiate Education, A.P
Academic Audit of Degree Colleges
Form-I (Institutional Data)

Zone : I District : Srikakulam

I-COLLEGE PROFILE

1	Name of the College, Website, email and Ph.No.	Govt. Degree College, Tekkali, www.gdckl.org , tekkali.jkc@gmail.com , 08945-244558
2	Name of the Principal, email & Mob.No	Dr Ch.Tirupathi Rao, tirupathirao.chapara@gmail.com , 986654266
3	Name of the Vice-Principal, email & Mob. No.	Sri R.Gopal Rao, gopalrao.ruppa@gmail.com , 9441320751
4	Name of the IQAC Coordinator, email & Mob. No.	Dr S.Dharma Rao, sampathiraodharmarao@gmail.com , 9705533893
5	Year of Establishment & own land if any	1971, own land
6	Affiliating University	Dr.B.R.Ambedkar University, Srikakulam
7	N.A.C Grade with Cycle, Accredited Year & CGPA (Status of	B Grade, II cycle 2015, CGPA 2.82
8	UGC Recognition (2F & 12 B)	Yes, 2f & 12b
9	College Working Hours (if shift system mention details of both shifts & give reasons for shift system)	10.00 am to 5.00 pm
10	No. of Posts Sanctioned:	Regular Working: 1+12
11	Course Wise & year Wise Students strength particulars (Proforma enclosed)	Contract Working: 16 Guest Working: 5

II-CURRICULAR ASPECTS

Item	Status (Give Details, not just Yes/No)	Impression of Academic Advisor along with grade A(Good)/B(Satisfactory)/C (poor) after Observation	Recommendation/Suggestions by Academic Advisors
12	Implementation of Annual Institutional Plan	Maintained	A
13	Departmental Annual Curricular Plans	Maintained	A
14	Whether the above two circulated among Students?	Maintained	A
15	College Activity Register 2016-17	Maintained	A
16	College Calendar/College Magazine	Prepared	A
17	Add-on Courses (Department-wise) completed during 2015-16	Yes	Zoology -1 A

Item	Status (Give Details, not just Yes/No)	Impression of Academic Advisor along with grade A(Good)/B(Satisfactory)/C (poor) after Observation	Recommendation/Suggestions by Academic Advisors
18 Add-on Courses (Department-wise) in 2016-17	No		
19 Coverage of Syllabus (Average Percentage)	100%	A	
20 Teaching of HYPE & Foundation Courses	Taught	A	
21 No. of New UG & PG Courses introduced this year:	Yes	B	Suggested to introduce new UG & PG courses
22 Maintenance of Student Attendance Registers	Maintained	A	
III-TEACHING, LEARNING & EVALUATION			
23 Teaching Diaries & Teaching Plans in Prescribed Formats	Yes, Prepared	A	
24 Co-Curricular Activities (College level)	Yes	A	
25 Academic Competitions (College Level & Above)	Conducted	A	
26 Conduct of Internal Examinations-Unit, Half-Yearly and Prefinal	Conducted	A	
27 Subject wise result analysis	Analyzed	A	
28 Teacher wise result analysis	Analyzed	A	
29 Remedial Classes	Conducted	A	
30 Record of Evaluation of Teachers by Students	Yes	A	
IV-RESEARCH AND CONSULTANCY			
31 Is the College a Recognized Research Centre	1 Center	B	Suggested to improve fully established research center
32 No. of Research Guides in the College	One (Principal)	A	Suggested other Dr. Lecturers to initiate the research guidance
33 No. of Research Scholars working for M.Phil & Ph. D	One (Principal)		
34 Major/Minor/Other Research Projects	Two	A	Suggested to improve the more research projects

Item	Status (Give Details, not just Yes/No)	Impression of Academic Advisor along with grade A(Good)/B(Satisfactory)/C (poor) after Observation	Recommendation/Suggestions by Academic Advisors
35 Research Papers Published in 2016-17 (International/ National)	Yes	B	Suggested to more faculty members to participate national and international seminars
36 Papers Presented in 2016-17 (International/ National/ State)			
37 Books Published in 2016-17 (Single Author/ Co Author)	3, (Co-Author-Principal)	A	
38 Seminars/ Workshops/ Training Programme Conducted in 2016-17 (International/ National/ State)	workshop by Dept.of Zoology.	A	
39 Record of Consultancy in 2016-17	Prepared	B	Suggest to improve consultancy
40 Record of MoUs in 2016-17	Yes	A	Suggested to all departments MoUs, and linkages with different organisations
V-EXTENSION ACTIVITIES			
41 Record of Subject/Department Related Extension Activities	Prepared	A	
42 Name of the NSS PO & Mobile No.	Dr S.Dharma Rao, 9705533893 V.Lakshmi 9505257639		
43 NSS Attendance register	Prepared	A	
44 NSS activity register	Prepared	A	
45 Name of the NCC ANO & Mobile No.	No NCC Unit		
46 NCC Attendance register	No		
47 NCC activity register	No		Advise to start the NCC Unit

Item		Status (Give Details, not just Yes/No)	Impression of Academic Advisor along with Grade A(Good)/B(Satisfactory)/C(poor) after Observation	Recommendation/ Suggestions by Academic Advisors
48	Name of the Red Ribbon Club Coordinator & Mobile No.	Sri N.H.K.Janardhana Rao 9440755519		
49	Red Ribbon Club Activities	Conducted	A	
50	Name of the Women Empowerment Cell Coordinator & Mobile No.	M.Madhuri, 9959336509		
51	WEC Activities	Conducted	A	
52	Name of the Eco-Club Coordinator & Mobile No.	Sri D.Adinarayana 9441387184		
53	Eco- Club Activities	Conducted	A	
54	Name of the Consumer Club Coordinator & Mobile No.	Sri A.Rama Rao, 9491616760		
55	Consumer Club Activities	Conducted	B	
56	Any other Club	Language Club, GK Club & Commerce Club	A	
VI-LEARNING RESOURCE				
57	Name of the Librarian & Mob.No	Sri G.Prasada Rao, 9059926022		
58	Access timings of the Library	9.00 am to 5.00 pm	A	
59	Circulation of Books among Students	Yes	A	
60	Availability of Previous years Question papers	Yes	A	
61	Record of Visitors	Yes	A	
62	Status of Library Automation	Underprocessed	B	Process may be completed soon





Item	Status (Give Details, not just Yes/No)	Impression of Academic Advisor along with grade A(Good)/B (Satisfactory)/C (poor) after Observation	Recommendation/ Suggestions by Academic Advisors
63	e-lessons & e-resources/ e-journals	3	A
64	Usage of Internet by students in the Library	Yes	A
65	Name of Mana Tv Coordinator & Mob.No	Sri R.Ravi Shankar, 9494163989	
66	Status of MANA TV functioning	Functioning	A
67	Whether MANA TV schedule is circulated to the students	Yes	A
68	Maintenance of MANA TV Viewers' Register	Yes	A

VII-Student Support Activities

69	Name of the Physical Director & Mob.No	S.Tirupathi Rao in-charge	—	Steps may be taken for the appointment of permanent physical director
70	Record of Physical Education Department	Maintained	B	
71	Records of events conducted	Cricket Tournament & Sports Events	B	
72	Records of significant achievements in Sports & Games	Hemani 3rd BA Selected National Hockey & Javelin throw	A	
73	Record of Cultural programmes conducted	Yes	A	
74	Record of any other extra-curricular activities conducted	Yes	B	Suggested to conduct more extra-curricular activities
75	Maintenance of JKC facilities & records	Yes	A	

Item	Status (Give Details, not just Yes/No)	Impression of Academic Advisor, along with grade A(Good)/B(Satisfactory)/C (poor) after Observation	Recommendation/Suggestions by Academic Advisors
76	Record of Student trained and placed in JKCC	Yes 15	A
77	Name of Career Guidance Cell Coordinator & Mob.No	Sri B.Raja Rao, 9440208977	Suggested to increase the number
78	Record of activities Career Guidance and placement cell	Yes	B
79	DRC Coordinator & Mob. No.	Not Applicable	
80	Implementation of DRC Action Plan	Yes	A
81	IQAC activities & maintenance of records ,(Action Plan/Minutes of Meeting/Proof of submission of AQAR to N.AAC/Activity register etc)	Yes	A
82	Record of Support by Alumni Association	Yes	A
83	Record of Grievance Redressal Cell / Anti Ragging cell	Yes	A
84	Record of Anti Ragging cell	Yes	A
85	Maintenance of drinking water	Yes	A
86	Maintenance of sanitation	Yes	A
87	Rest room for women students	Yes	A
88	Greenery	Yes	B
89	Cleanliness	Yes	A
90	Health Care Facility	Yes	B
91	Canteen	Yes	—
92	Staff Council Register	Yes	A

IX-GOVERNANCE AND LEADERSHIP

Item	Status (Give Details, not just Yes/No)	Impression of Academic Advisor along with Grade A(Good)/B(Satisfactory)/C (poor) after Observation	Recommendation/ Suggestions by Academic Advisors
93 Functioning of Committees in Administration (Minutes of meetings)	Yes	A	
94 Awards/Achievements	Best NAAC College 2nd place in Yuvarangam, NSS Awards	A	
95 Faculty development initiatives if any	Yes	A	
96 e-class rooms (Number & Usage)	X - IT INITIATIVES 3	A	
97 Internet Centre	Yes, WiFi (Total Campus)	A	
98 Computer labs (No. of labs & working systems)	3,60	A	suggested to purchase more number of systems
99 Record of best/innovative practices by the institution	XI-Best Practices Yes, Safe Drinking Water Uniform to students, Blood donation camp	A	
100 College Activity Register 2016-17 & Hard Copy of AQAR 2016-17 (should be available with the Principal)	Yes	A	
Signatures of the Vice-Principal			
 29/12/16			
Signatures of the Principal			
 29/12/16			
Note: the Format is to be filled by the Principal and submitted to the Academic Audit Team.			
Signatures of Academic Advisors 1  29-12-2016 2  29/12/16 3			

Commissionerate of Collegiate Education, A.P
Academic Audit of Degree Colleges
Format-III (Academic Advisors Report -AAR)

I-COLLEGE PROFILE

1	Name of the College, Website, email and Ph. No.		Govt. Degree College, Tekkali, www.gdctkl.org , tekkali.jec@gmail.com , 244558	08945-
2	Name of the Principal, email & Mob No		Dr.Ch.Tirupathi Rao, tirupathirao.chapara@gmail.com , 9866654266	
3	Name of the Vice Principal, email & Mob. No		Sri R.Gopal Rao, gopalrao.ruppa@gmail.com , 9441320751	
4	Name of the IQAC Coordinator, email & Mob. No.		Dr S.Dhanna Rao, sampathirao dhannarao@gmail.com , 9705533893	
5	Year of Establishment & own land if any		1971, own land	
6	Affiliating University		Dr.B.R.Ambedkar University, Srikakulam	
7	N/AAC Grade with Cycle, Accredited Year & CGPA (if not Accredited Status of Preparations)		B Grade, II cycle 2015, CGPA 2.82	
8	UGC Recognition (2F & 12 B)		Yes, 2F & 12b	
9	College Working Hours (if shift system mention details of both shifts & give reasons for shift system)		10.00 am to 5.00 pm	
10	No. of Posts Sanctioned: 1+38 = 39	Regular : 1+12	Contract Working: 16	Guest Working: 5
11	Course wise & Year wise Students strength particulars (Proforma enclosed & to be submitted along with AAR)		Proforma enclosed	

II-CURRICULAR ASPECTS

Item	Impression of Academic Advisor with grade A(Good)/B(Satisfactory)/C (poor) after observation		Recommendation/ Suggestions by Academic Advisors	
	Grade	Impression		
12	Implementation of Annual Institutional Plan	A	Good	
13	Departmental Annual Curricular Plans	A	Good	
14	College Activity Register 2016-17	A	Good	
15	Departmental Activity Registers (Dept. Wise)	A	Good	
16	Add-on Courses (Department-wise) completed during 2016-17	A	Good	
17	Add-on Courses (Department-wise) in 2016-17	A	Good	
18	Coverage of Syllabus (Average Percentage)	A	Good	
19	Teaching of HVPE & Foundation Courses	A	Good	

Item	Impression of Academic Advisor with Grade A(Good)/B(Satisfactory)/C (poor) after observation	Recommendation/Suggestions by Academic Advisors
20	No. of New UG & PG Courses introduced this year:	Suggest to introduce new UG & PG courses
21	Maintenance of Student Attendance Registers	
22	Feedback forms on Curriculum from students	
III-TEACHING, LEARNING & EVALUATION		
23	Teaching Diaries & Plans in the Prescribed Formats	
24	Co-Curricular Activities (College Level)	
25	Academic Competitions (College & Above level)	
26	Conduct of Internal Examinations-Unit, Half-Yearly and Prefinal	
27	Subject wise result analysis	
28	Teacher wise result analysis	
29	Remedial Classes	
30	Record of Evaluation of Teachers by Students (Monthly from July 2014)	
IV-RESEARCH AND CONSULTANCY		
31	Is the College a Recognized Research Centre	Suggest to improve fully established research center
32	No. of Research Guides in the College	Suggested to other Dr. Lecturers to initiate the research guidance
33	No. of Research Scholars working for M.Phil & Ph. D	
34	Major/Minor/Other Research Projects	Suggested to improve the more research projects
35	Research Papers Published in 2016-17 (International /National)	Suggested to more faculty members to participate National and International seminars
36	Papers Presented in 2016-17 (International /National/ State)	
37	Books Published in 2016-17 (Single Author/ Co Author)	

Item

Impression of Academic Advisor with grade A(Good)/B(Satisfactory)/C (poor) after observation

Recommendation/Suggestions by Academic Advisors

38 Seminars/Workshops/ Training Programme Conducted in 2016-17 (International /National/ State)

39 Record of Consultancy in 2016-17

40 Record of MOU's in 2016-17

VI-EXTENSION ACTIVITIES

41	Record of Subject/Department Related Extension Activities	A	Good	
42	Name of the NSS PO & Mobile No.		Dr S.Dharma Rao, 9705533893 V.Lukepaul, 9505257639	Sri
43	NSS Attendance register	A	Good	
44	NSS activity register	A	Good	
45	Name of the NCC ANO & Mobile No.	—		
46	NCC Attendance register	—		Advise to start the NCC Unit
47	NCC activity register	—		
48	Name of the Red Ribbon Club Coordinator & Mobile No.		Sri N.H.K.Janardhana Rao, 9440755519	
49	Red Ribbon Club Activities	A	Good	
50	Name of the Women Empowerment Cell Coordinator & Mobile No.			
51	WEC Activities	A	Good	
52	Name of the Eco-Club Coordinator & Mobile No.		Sri D.Adinarayana, 9441387184	
53	Eco- Club Activities	A	Good	
54	Name of the Consumer Club Coordinator & Mobile No.		Sri A.Rama rao, 9491616760	
55	Consumer Club Activities	A	Good	
56	Any other Club	A	Good	

IV-LEARNING RESOURCE

57 Name of the Librarian & Mob.No

Item	Impression of Academic Adviser with Grade A(Good)/B(Satisfactory)/C (poor) after observation	Recommendation/Suggestions by Academic Advisers
58 Access timings of the Library	A Good	
59 Circulation of Books among Students	A Good	
60 Availability of Previous years Question papers	A Good	
61 Record of Visitors	A Good	
62 Status of Library Automation	B Satisfactory	Process may be completed soon
63 e-Resources & e-Journals	A Good	
64 Name of Mana TV Coordinator & Mob.No	Sri R.Ravishankar, 9494163989	
65 Usage of Internet by students in the Library		
66 Status of MANA TV functioning		
67 Whether MANA TV schedule is circulated to the students		
68 Maintenance of MANA TV Viewers' Register	A Good	
VII-Student Support Activities		
69 Name of Physical Director & Mob.No	—	Steps may be taken for the appointment of permanent physical director
70 Record of Physical Education Department	B Satisfactory	
71 Records of events conducted and significant achievements in Sports & Games	B Satisfactory	
72 Record of cultural programmes conducted	A Good	
73 Record of any other extra-curricular activities conducted	B Satisfactory	Suggested to improve more extra-curricular activities
74 Maintenance of JKC facilities & records	A Good	
75 Record of Students trained in different verticals	A Good	
76 Record of Student trained and placed in JKC	B Satisfactory	Suggested to improve the number

Item		Impression of Academic Advisor with Grade A(Good)/B(Satisfactory)/C (Poor) after observation		Recommendation/Suggestions by Academic Advisors	
77	Name of Career Guidance Coordinator and Mob.No				
78	Record of activities Career Guidance and placement cell	B	Sri B.Raja Rao, 9440208977	Satisfactory	
79	Name of DRC Coordinator & Mob. No.		Not Applicable		
80	Implementation of DRC Action Plan	A	Good		
81	IOAC activities & maintenance of records, (Action Plan/Minutes of Meeting/	A	Good		
82	Record of Support by Alumni Association	A	Good		
83	Record of Grievance Redressal Cell / Anti Ragging Cell	A	Good		
84	Mentoring / Counseling System	A	Good		
VIII-Basic Amenities					
85	Maintenance of drinking water	A	Good		
86	Maintenance of Sanitation	A	Good		
87	Rest room for women students	A	Good		
88	Greenery & Cleanliness	B	Satisfactory		Suggested to arrange the construction of compound wall
89	Health Care Facility	B	Satisfactory		
90	Canteen	B	Satisfactory		Suggested to improve the canteen
IX-GOVERNANCE AND LEADERSHIP					
91	Staff Council Register	A	Good		
92	Functioning of Committees in Administration (Minutes of Meetings)	A	Good		
93	Awards/Achievements	A	Good		
94	Faculty development initiatives if any	A	Good		
X - IT INITIATIVES					
95	e-class rooms (Number & Usage)	A	Good		
96	Internet Centre	A	Good		
97	Computer labs (No. of labs & working systems)	A	Good		Suggested to purchase more number of systems
XI-Best Practices					
98	Record of best/innovative practices by the institution	A	Good		
99	College Activity Register 2016-17 & Hard Copy of AQAR 2016-17	A	Good		
100	Over All Impression on the College	A	Good		

Item

Impression of Academic Advisor with grade A(Good)/B(

Satisfactory)/C (poor) after observation

Recommendation/Suggestions by
Academic Advisors

Signature of the Vice-Principal:

H. J. Smith
29/12/16

Signature of the Principal:

David Smith
29/12/16

Principal

Govt. Degree College
Tadipatri - 522 201


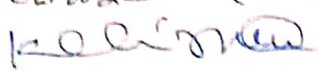
Signatures of Academic Advisors:

1 *G. V. Rao* 29/12/2016
2 *P. S. Rao* 29/12/16

Commissionerate of Collegiate Education, A.P
Academic Audit of Degree Colleges
Format-IV (Single page Academic Advisors Report -SAAR)

S.No	Zone	District	Name of the College,place	Item	Grade *	Impression
1	1	Srikakulam	Govt.Degree College, Tekkali	Conduct of Classes	A	Good
2				Co Curricular Activities & Extra Curricular Activities	A	Good
3				College Activity Register	A	Good
4				Departmental Activity Registers	A	Good
5				Discipline in the campus	A	Good
6				IQAC	A	Good
7				JKC	A	Good
8				DRC	A	Good
9				Career Guidance Cell	A	Good
10				Mana TV	A	Good
11				Library	B	Satisfactory
12				Research & Laboratories	B	Satisfactory
13				Games & Sports	A	Good
14				Foundation Courses	A	Good
15				Teacher Evaluation by Students	A	Good
16				Maintenance of Registers	A	Good
17				Teaching Diaries & Plans	A	Good
18				NCC / NSS	A	Good
19				Women Empowerment Cell	A	Good
20				Red Ribbon Club	A	Good
21				Sanitation & drinking water	A	Good
22				Cleanliness	A	Good
23				Functioning of Lecturers	A	Good
24				Over All Impression on the College	A	Good
25	Any Other important Observation					
	1. To take steps to improve the Eco and Botanical garden in the campus. 2. Increase number of computers in the computer lab 3. To take steps for the construction of compound wall to protect the college campus					

Signatures of Academic Advisors

1  29/12/2016
 2  29/12/16

* A(Good)/B(Satisfactory)/C (poor)