



## **YEARLY STATUS REPORT - 2021-2022**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>Government Degree College, Tekkali</b>
• Name of the Head of the institution	<b>Dr.T.Govindamma</b>	
• Designation	<b>Principal</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>08945244558</b>	
• Mobile No:	<b>9542455385</b>	
• Registered e-mail	<b>tekkali.jkc1@gmail.com</b>	
• Alternate e-mail	<b>drtemburugovindamma40@gmail.com</b>	
• Address	<b>Govt. Degree College, Old NH5 Road, Tekkali, Srikakulam District</b>	
• City/Town	<b>Tekkali</b>	
• State/UT	<b>Andhra Pradesh</b>	
• Pin Code	<b>532201</b>	
<b>2.Institutional status</b>		
• Type of Institution	<b>Co-education</b>	
• Location	<b>Rural</b>	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Dr BR Ambedkar University, Srikakulam				
• Name of the IQAC Coordinator	Mr V. Luke Paul				
• Phone No.	9505257639				
• Alternate phone No.	08945244558				
• Mobile	9505257639				
• IQAC e-mail address	tekkali.jkc1@gmail.com				
• Alternate e-mail address	tekkali.jkc1@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://www.gdctekkali.ac.in/user_files/aqar%2020-21.pdf">https://www.gdctekkali.ac.in/user_files/aqar%2020-21.pdf</a>				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.gdctekkali.ac.in/pages.php?type=academics&amp;id=academic-calendar">https://www.gdctekkali.ac.in/pages.php?type=academics&amp;id=academic-calendar</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	73.05	2006	21/05/2006	20/05/2011
Cycle 2	B	2.82	2015	01/05/2015	30/04/2020
<b>6.Date of Establishment of IQAC</b>		05/06/2006			
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>		Yes			

<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>12</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>1. Conducted Student Induction Programme "Deeksharambh" acknowledging NEP-2020 2. Encouraged departments to initiate Certificate Courses to students. 3. Directed students to take up Community service projects and Internships 4. Motivated faculty for content development in LMS and effective teaching learning process through Guest lectures, Projects, student seminars etc. 5.Encouraged students to participate in sports and games.</p>	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
International Day for the Preservation of Ozone Layer	Created awareness to the students to preserve ozone layer
Certificate Courses	Motivated all the departments to initiate Certificate Courses
Plantation Programme	Instigated students towards pollution free environment through plantation.
National Constitution Day	Created awareness to the students on our Constitution
Rashtriya Ekta Diwas	Enlightened students on being united
World AIDS Day	Created awareness among students on AIDS
National Mathematics Day	Motivated students about the life history of Srinivasa Ramanujan
National Farmers Day	Students interacted with the farmers
HB tests for girl students	students are motivated to take healthy and iron containing foods
Student Induction Programme "Deeksharambh"	Newly admitted students were introduced to faculty and facilities
National Voters Day	Created awareness to the students on voting
National Girl child day	Created awareness to the students on gender equality
World Cancer Day	Created awareness to the students on cancer
International Women's Day	Empowered girl students through various activities
National Science Day	Explored student's hidden ideas and creativity through science fare

World Environment Day	Motivated students to protect our environment by plantation
International Yoga Day	Made students to perform yogasanas and created awareness on yoga and its benefits
Pingali Venkaiah Jayanthi	Motivated students to actively participate in Azadi Ka Amrit Mahotsav
Mother Teresa Jayanthi	Inspired students to inculcate the holistic service

**13. Whether the AQAR was placed before statutory body?**

Yes

- Name of the statutory body

Name	Date of meeting(s)
Staff Council Meeting	30/11/2022

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-22	21/12/2022

**15. Multidisciplinary / interdisciplinary**

The institution works in accordance with its vision by providing quality education to be competent and self reliant embossed with ethics. The institution offers choice based credit system for all the courses. As the institution is affiliated to Dr.B.R.Ambedkar University, Srikakulam, it follows the academic framework laid by the University. As a part of curriculum, all the students must study the foundation courses like Information & Communication Technology, Analytical Skills, Environmental Education, Human Values & Professional Ethics and the credits are allotted to these.

Apart from the curriculum, the college also provides Multidisciplinary/Interdisciplinary Certificate Courses like Data Entry, Adobe Photoshop, ITI Electrical & House wiring, Beauty & Wellness, Dress Designing & Tailoring to all the students to empower them with the knowledge and skill.

The institution engages students with study projects, Elocution, debates, essay writing that focus on pressing issues of the society. In view of NEP 2020, students were made to complete Community Service Project effectively which holds credit points through strategic approach.

The college plans to integrate humanities and sciences with STEM and the programmes with combinations in future course of time.

#### **16.Academic bank of credits (ABC):**

The college functions as per the rules and regulations of the Commissionerate of Collegiate Education, Government of Andhra Pradesh. The college is affiliated to Dr.B.R.Ambedkar University, Srikakulam. The academic framework of the college is laid by the University.

The college initiates the academic bank of credits in accordance with SOP.

#### **17.Skill development:**

The institution offers skill development courses and Life skill courses as the foundation courses viz., Information & Communication Technology, Analytical Skills, Environmental Education, Human Values & Professional Ethics as a part of curriculum.

The college was sanctioned Skill Development Centre by Government of Andhra Pradesh and the courses are designed in alignment with NSQF. The strategy of implementation of this programme will be planned and executed shortly.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college provides three Indian languages viz., Telugu, Oriya and Hindi as second language in the curriculum. The student opt any one of these languages.

The institution also offers two restructured Under Graduate courses with special Telugu and Special Oriya in combination with History and political Science.

The college encourages faculty to attend faculty development programme, Refresher Courses and Orientation Courses every now and then to get acquainted with the current trends.

The college initiated 'Activity Day' on Fridays led by the

Department of languages. Various activities such as singing, dancing, painting, reciting of poems, Traditional wear, Rangoli, Mehendi etc. which reflect our culture and tradition were organized for students. A famous quote was displayed on the notice board in all the three languages everyday that inspires and inculcates ethics and culture among students.

#### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution ensures to focus on Outcome Based Education. Initially, the student was made to understand the pattern of education in view of NEP 2020 through "Deeksharambh" a Student Induction Programme. The outcome of the course was achieved through effective teaching and learning process using various pedagogical methods and continuous internal evaluation process (CIE). CIE involves assignments, student seminars, projects, group discussions, attendance, mid exams etc. In addition, Guest Lectures with subject experts were arranged to impart more knowledge.

Apart from curricular and co-curricular activities, extra-curricular activities were organized to make the students more energetic and to engrave their personality.

#### 20.Distance education/online education:

The institution encourages students and staff to improve their knowledge through online education portals. All the student and staff were registered in various educational platforms viz., SWAYAM, SWAYAMPRAKHA, NPTEL, N-list etc. Some students have completed TCS ion, CISCO Net Academy courses. Staff was motivated to develop content in LMS portal in order to facilitate online courses.

### Extended Profile

#### 1.Programme

1.1 10

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2.Student

2.1 893

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 301

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 250

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 34

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 0

Number of Sanctioned posts during the year



## Extended Profile

### 1.Programme

1.1	10
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	893
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	301
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	250
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	34
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	0
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

4.Institution	
4.1	26
Total number of Classrooms and Seminar halls	
4.2	3.10
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	67
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

A strategic plan for the college vision, mission and objectives to enhance the quality of teaching and evaluation process was designed. The students are benefitted from this approach and helped them to achieve goals. Every teacher maintains semester wise teaching plan, teaching diary and teaching notes. These reflect on how the college is responding to national changes in the curriculum and assessment in order to raise student achievement. In this context we implemented ICT based education, Assignments, Field trips, Hands on practices, study projects, encourage paper presentations in seminars, Research activities, Virtual laboratories developments, Clean and green programmes and other co curricular activities. Developed interdisciplinary best practices, established a data-informed approach to student success and professional development and support. We developed strategies such as student seminars, quizzes to increase the percentage of results. Guided the evolving role of faculty as mentors, content creators and learning quality. We intended to enhance overall

enrollment of students in higher education by offering conventional, contemporary and innovative restructured courses to rural, downtrodden students to empower them towards sustained academic development and to capture employment. Thus the college ensures effective curriculum delivery to make students globally effective competent, self integrated citizens and to develop entrepreneurial abilities and make them accessible to higher education.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation (CIE) is a continuous process in the College. Evaluation is done throughout the semester through Surprise Tests, Quizzes, Assignments, Project Works, Practical Examinations, Seminars etc. Students performance is evaluated not just on the basis of written tests but also on certain other aspects like the student reports and projects on study tours and field trips undertaken, the points put forward in group discussion, understanding ability shown in role play, preparation of charts, presentations in seminars etc. Open Book Tests are conducted to bring the creative, logical thinking abilities in the students. Role play is one exercise which makes the students to analyze the situation and decide the things based on their understanding. Making the students undergo this exercise helps in inculcating decision making skills in the students. Conduct of internal examinations help the students to revise and prepare for the external examination. Once the internal examination papers are evaluated, they are shown to the students to know where they are lagging and to work on their shortcomings. The faculty suggests the approach the students need to adopt to improve their score in the external examinations. Sometimes Peer Evaluation is employed to empower and enable the students to identify the strengths and weaknesses of one another and thus help each other in reducing their shortcomings. Continuous internal evaluation followed as per the guidelines given by Dr. B. R. Ambedkar University, Etcherla, Srikakulam Dt. (Mid term examinations, Assignments works, student study Projects , Student seminars, Practical examinations, slip tests,etc.,)

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	<a href="https://www.gdctekkali.ac.in/pages.php?type=academics&amp;id=exam-calendars">https://www.gdctekkali.ac.in/pages.php?type=academics&amp;id=exam-calendars</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**10**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

03

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

68

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

68

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Our Institution integrates Cross-cutting issues of the society like Moral Values, Human Values, Professional Ethics, Ethical Values Gender Equality, Environmental Awareness, which are part of our curriculum. The compulsory course "Human values & Professional Ethics" for 1st year are important part of Curriculum. Students will be able to understand the importance of ethics and values in their personal, social & professional life after studying these courses. College celebrates days of National and International importance as Republic day, Women's day, Independence Day, Teacher's day, Human Right Day, International Yoga Day etc. These celebrations nurture the moral, ethical and social values in the students.

**Gender Sensitization:** The college has Women empowerment Cell to provide counseling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff and faculty. Gender equity is in fact providing equal opportunities to men and women. Hence the institution encourages women to participate in sports and games at all levels. In this regard, various programmes were organized through WEC and NSS

**Environment & Ecology:** The course "Environmental studies" related to ecosystem, its balance & sustainability is an integral part of the curriculum of the first year. University prescribed this course for creating awareness and developing importance of environment among students. Awareness about Environment is necessary for the protection of the environment and survival of human life. College celebrates the day of National importance as Earth day, Environment day and Ozone day.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships****262**

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>B. Any 3 of the above</b>
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File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

#### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://www.gdctekkali.ac.in/pages.php?type=igac&amp;id=feedback-and-sss">https://www.gdctekkali.ac.in/pages.php?type=igac&amp;id=feedback-and-sss</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

480

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

254



File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college organizes orientation program for the parents and the students at the commencement of the programme for the new batch every year

**Advanced learners:** High performing students are identified on the basis of internal assessment, university examination and involvement in classroom. Advise them to participate in group discussions, quizzes, projects to develop analytical and problem-solving abilities in them and thereby to improve their presentation skills. Various activities are conducted by the college in the respective areas to mould the students in corresponding field.

**Slow learners:** The Institute practices a robust student academic counseling process. During the time of admission Principal interacts with the parents and the student to assess their need and aspirations. Further during the course of study, group of students are assigned to a faculty for counseling. The counselors monitor academic performance and interact frequently to understand and assist any student with issues that affect their ability to learn or impede their academic success by conducting remedial classes.

As part of curriculum, all students have to submit Community Service Project (CSP) and internships.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
893	34

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

As per the teaching plan scheduled in the beginning of the semester, the teaching proceeds through the student centric teaching methodologies that enable the students to understand the subject effectively.

Every teacher delivers the curriculum through the student centric methods usually followed such as experiential learning, participative learning and problem solving methodologies.

Experiential learning is achieved by making the students to submit various kinds of projects. Participative learning is achieved through student seminars, group discussions, elocution, essay writing etc. Problem solving approach is through the case study, field visits etc.

All students must complete Community Service Project as part of curriculum

More specifically, as an example, Students of Department of Zoology has done a case study on the

Like wise apart from curriculum, students are motivated to participate in various activities towards the enrichment of their knowledge and concern for community and environment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute follows ICT enabled teaching in addition to the traditional classroom education. Subsequent efforts are taken by the institute to provide e-learning atmosphere in the classroom:

1. In addition to chalk and talk method of teaching, the faculty members are using the ICT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical learning.
2. Digital Classrooms are fully furnished with LCD/OHP/Computers/ TV Monitors.
3. Institute premises are Wi-Fi enabled and the students are allowed to access the facility. Specialized computer laboratory with an internet connection has been provided to promote independent learning.
4. Each department maintains log book for ICT classes taken by the faculty.
5. The institution provides an online gateway for faculty and students through registering in N-List to get access to various e-content.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://www.gdctekkali.ac.in/pages.php?type=academics&amp;id=lms-by-staff">https://www.gdctekkali.ac.in/pages.php?type=academics&amp;id=lms-by-staff</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

34

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	No File Uploaded

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year****33**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****7**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers****70**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on merit basis and the lists of merit students are displayed on Notice board.

Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation was done through Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Mid examinations are conducted regularly as per the schedule given in academic calendar. The performance of the students is displayed on the Notice board and communicated to the students. Personal guidance is given to the poor performing students after their assessment. Students appearing for Second /third year are asked to deliver the seminars of the concerned subject. Topics are given by their teachers to the students to prepare for power point presentation.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism of internal examination related grievances is transparent, time-bound and efficient. It is achieved through the following mechanism.

**Classroom Level:** The grievances regarding internal examinations and evaluations are addressed in the classroom itself within the range of the faculty concerned. The valued answer scripts were given to the students in the classroom to check their performance. A record of student performance i.e., CIE is maintained by the faculty and it is shown to the student if necessary.

**Departmental Level:** The continuous evaluation of students is

carried out by faculty regarding theory lectures, labs, assignments, Mid exam. The midterm marks are allotted based on defined strategies and displayed on notice board. Query if any is discussed with faculty and Department In-charge.

College Level: The Institute appoints a Senior Faculty for smooth conduction of examinations The grievances during the conduction of online/theory examinations are considered and discussed in consultation with the Principal

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has clearly stated learning outcomes of the Programmes and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

Soft copies of the syllabi are uploaded in the college website for the stakeholders to view and download.

Hard Copies of syllabi are available in the departments for ready reference to the teachers and students.

The importance of the learning outcomes has been communicated to the teachers in the departmental meeting.

The students are also made aware of the same through Student Induction Programme and in the very beginning classes of every.

The institution is running Under Graduate (B.A, B.sc, B.com) Courses.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.gdctekkali.ac.in/pages.php?type=academics&amp;id=cas">https://www.gdctekkali.ac.in/pages.php?type=academics&amp;id=cas</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Programme outcomes and course outcomes are evaluated by the institution through the semester wise result analysis, student progression to higher studies, jobs and entrepreneurship.

The institution always strive for the better pass percentage for which special attention was made towards slow learners by giving assignments, regular tests and remedial classes.

The Teacher also provides information along with curriculum for competitive examinations in order to get in to higher education or job.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.gdctekkali.ac.in/pages.php?type=academics&amp;id=attainment-cas">https://www.gdctekkali.ac.in/pages.php?type=academics&amp;id=attainment-cas</a>

#### 2.6.3 - Pass percentage of Students during the year

##### 2.6.3.1 - Total number of final year students who passed the university examination during the year

175

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.gdctekkali.ac.in/pages.php?type=igac&id=feedback-and-sss>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0



File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development.

Department of Computer Science runs a programme entitled "Digital Literacy" in which the students of Computer Science stream adapted a nearby Government School to impart knowledge to their students on digital literacy for free of cost.

The college has two NSS units. Through these units, the college undertakes various extension activities in the neighbourhood community. The students along with NSS Volunteers actively participate in these activities.

Department of Political Science takes up voter enrolment every year for the eligible students.

The institution encourages students to actively participate in various extension activities like awareness programmes, blood donation camps, health camps, rallies etc sensitizing on social issues for their holistic development.

File Description	Documents
Paste link for additional information	<a href="http://www.gdctekkali.ac.in">www.gdctekkali.ac.in</a>
Upload any additional information	No File Uploaded

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

19

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

400

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a well maintained campus spread over 20 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities.

**Classrooms:** college encompasses 14 number of well-furnished, well ventilated, spacious classrooms and some are equipped with LCD projectors for conducting theory classes, special remedial classes for weak and needy students.

**Technology Enabled learning facility:** The College has ICT Classrooms where the provision of Multimedia learning, Wi-Fi connectivity and internet access is given.

**Seminar Hall:** The College has 2 seminar halls. These halls are regularly used for conducting national seminars and workshops at the college. The students are promoted for active involvement in paper presentations, group discussions, etc.

**Laboratories:** All laboratories are well equipped with state of the art equipment and facilities. These labs are utilized for conducting practical classes as per the requirements of the curriculum.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.gdctekkali.ac.in/">https://www.gdctekkali.ac.in/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College encompasses a well maintained campus spread over 20 acres of land. We have sports club which organizes different kinds of sports both indoor and outdoor. We have activity day where students participate on different themes which is intimated by the activity day coordinator before hand. Activities include cultural programmes, drama , singing, Yoga etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.gdctekkali.ac.in/">https://www.gdctekkali.ac.in/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.0971

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our library is partially computerized by automating the issue of books with bar code reader. The library has approximately 26000 titles covering all major fields of arts and sciences. The library covers an area of 2000sq. ft. with an ample study space.

Access to NPTEL Video/Web Course ,National Digital Library [www.ndl.iitkgp.ac.in](http://www.ndl.iitkgp.ac.in) Access to CBT, CDs, e-journals through multimedia computers with internet connectivity in order to encourage online learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://www.gdctekkali.ac.in/infrastructure.php?title=library">https://www.gdctekkali.ac.in/infrastructure.php?title=library</a>

## 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

## 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

## 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

58

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

A dedicated internet connectivity of bandwidth 100Mbps is provided by BSNL. the campus is Wi-Fi enabled to promote digital flow.

Hence paperless ambience is maintained as per Indian Green Building Council norms with least paper use. Faculty and Students can avail the Wi-Fi facilities Internet facility is provided in all the classrooms, laboratories, the offices through Wi-Fi.

Wherever high speed connectivity is required wired connection through optical cable LAN services is provided to the departments. The Institute has an Internet registered domain name [www.http://gdctekkali.ac.in](http://gdctekkali.ac.in), using which it provides its own e-mail facility, to staff

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.gdctekkali.ac.in/infrastructure.php?title=library">https://www.gdctekkali.ac.in/infrastructure.php?title=library</a>



**4.3.2 - Number of Computers****67**

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution****A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****1.9896**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The books and journals are maintained against disfiguring. Book binding is carried out on regular basis for damaged books to avoid further damage. Stock verification is done yearly as a part of regular monitoring and control. Pest control is done on regular

basis for maintaining books safe from termites. Library Committee has been constituted for co-ordination in respect of learning resources. Update and upgrade the library contents, periodically as per updates in curriculum

**Computers:** The institute has an adequate number of computers with internet connections and utility softwares. Computer systems, UPS, Softwares and Servers are maintained by outsourced technicians, Lab Assistants and Lab-In Charges. IT infrastructure is maintained by the head,

**Conference Hall:** Classrooms and Conference hall are provided with enough seating capacity and LCD projectors. Cleanliness of class rooms and Conference hall is maintained on regular basis.

**Laboratory:** Laboratories are regularly maintained by the Laboratory attendant. Records of equipments are maintained. Equipments are maintained properly, calibrated and serviced periodically. Major breakdown maintenance if required, is carried out by external agencies. Maintenance of other support systems:

Greenery is maintained by the gardeners of external agencies. ? Solar Panels and power backup facilities like Generators are maintained by outsourced Electrician. Clean and hygienic drinking water is available in the Institute.

Sports facilities are maintained by the physical director and the menial staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

691

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

247

#### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

247

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

9

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

19

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

6

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Students constitute a major stakeholder in the institutional growth.**

**Students in Academics: Class Representatives (CRs - one male student and another female student) assigned from each programme communicate the same to the faculty advisors and Anti- Ragging initiatives, Alumni Association, Grievance Redressal, NSS etc.**

**Anti-Ragging committee: Nomination of student and parents as Member of Anti-Ragging committee promotes an ambience conducive**

for the Institute to be a ragging-free campus. Internal Complaints Committee: Girl Students' representation facilitates to investigation into the information against the complaints launched, if any.

Social and Cultural Council: promotes and encourages the involvement of students in organizing various sports, social initiatives and community outreach programmes and recreational activities of the college in coordination with faculty mentors like Annual Sports, Cultural Fest, Freshers' Welcome, Farewell, etc.

NSS: Institute has set up 2 NSS units to sensitize students towards societal issues and community services, activities of which is mainly carried out by the students.

File Description	Documents
Paste link for additional information	<a href="https://www.gdctekkali.ac.in/pages.php?type=administration&amp;id=college-committees">https://www.gdctekkali.ac.in/pages.php?type=administration&amp;id=college-committees</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

232

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association works to promote the bond of brotherhood among the alumni and to help the Institution and its students grow in all the aspects by creating opportunities for the students and provides valuable feedback that helps in providing enriching insights in various areas to the institution. Promotes sharing of experiences and knowledge among the various stakeholders. Strives to create a platform where the students help the institution to have a state, national and global platforms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Government Degree College Tekkali strictly practices decentralisation and participative management for all academic and extracurricular activities. Frequent staff meetings are conducted by the Principal to inform all academic related decisions to the staff. The staff is provided with equal opportunity to give suggestions and modify decisions made by the Principal and collective decisions are taken for the welfare of students and institution. All the circulars and instructions which are received from higher authorities like CCE are informed to staff and students through notice board and by posting the information in college website. Every departmental Head conducts timely meetings with its members to discuss academic issues and to take decisions over class allotment and conducting tests.



File Description	Documents
Paste link for additional information	<a href="https://www.gdctekkali.ac.in/pages.php?type=administration&amp;id=college-committees">https://www.gdctekkali.ac.in/pages.php?type=administration&amp;id=college-committees</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College promotes participative management. Ideas pertaining to academic goals, organizational progression are collected from all stakeholders to promote efficient functioning of the College. The staff and students help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the principal takes policy decisions, finance, infrastructure etc. with the help of members of the College Development Committee. CDC discusses matters related to teaching and administrative staff and decisions are taken at these levels are implemented. Believing in democratic values, the institution has decentralized and participative management.

Various staff committees are assigned at the beginning of every academic year to look over the activities of IQAC, RUSA, JKC, equipment needed for laboratories, maintenance of discipline and cleanliness in campus, student counseling, games and sports, website management, furniture maintenance, conducting cultural programs, examination related works and many such. Students are also made a part of decision making and organisation activities of our college. Suggestion boxes are available in the college where students can anonymously drop their grievances and suggestions.

File Description	Documents
Paste link for additional information	<a href="https://www.gdctekkali.ac.in/pages.php?type=administration&amp;id=college-committees">https://www.gdctekkali.ac.in/pages.php?type=administration&amp;id=college-committees</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college follows government policies laid down by the Department of Higher Education, Government . Still a perspective plan is in force in the college which takes into consideration the following aspects -

Annual Calendar by CCE ,Institutional Plan,Academic Plan

AQAR of every year

Academic Audit - Action Taken Report

Vision and Mission of the college

Departmental Action Plan

Future plans of the college Deployment The college takes initiatives in these regards by planning and formulating course of action for better utilization of available human resources and infrastructure. Students' academic excellence, their empowerment and welfare is of prime importance. The department heads plan the various activities keeping all these aspects in mind.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The principal has formed various committees at institute and department level for the effective functioning of the organization. The objectives and functions of the committees are organized according to the instructions of the head of the institution.

Institute Level Committees:

Remedial and Bridge Class Committee

Discipline Committee

Anti Ragging Committee

Women grievance Cell (only female faculty) Committee

Student Grievance cell Committee

Admission Committee

National Institutional Ranking Framework (NIRF) Committee

IQAC for Academic Audit IQAC for student regularity, Mentoring,  
Parent interaction, labs & Infrastructure Monitoring

JKC

Alumni Activity Committee

Website Committee Examination Cell Committee

Swachh Bharat for Clean Campus Waste Management (a. E- Waste, b.  
Solid Waste, c. Liquid Waste)

NAAC Committee

Cultural Committee

Grievance Redressal Committee

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://www.gdctekkali.ac.in/pages.php?type=administration&amp;id=organogram">https://www.gdctekkali.ac.in/pages.php?type=administration&amp;id=organogram</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our Institution is a Government organization we give Welfare measures for teaching staff as per government norms

1. Encouragement faculty for doing part time Ph.D . All faculty members in this category are given on duty when they go for consultation with their guides and for attending research methodology course organised by the concerned universities.

2. Govt. of AP is giving Insurance policy for all the employees

Maternity Leave : The women employees are extended the maternity leave as per the service rules of the Govt. of AP.

3. Welfare measures for non-teaching members

Maternity Leave for women

Insurance as per Govt. of AP service rules

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

20

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our Institution is government organization and we follow the instructions of CCE

a) The performance of each faculty member is assessed according to the Annual Performance Indicator (API).

b) Promotions are based on proforma for UGC Career Advancement Scheme (CAS) that is based on the API score.

c) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment.

File Description	Documents
Paste link for additional information	<a href="https://www.gdctekkali.ac.in/pages.php?type=audit&amp;id=academic-audit">https://www.gdctekkali.ac.in/pages.php?type=audit&amp;id=academic-audit</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Ours is a Government organization and we will have depth

**inspection on every change of the principals**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)****6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)****0.298**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

**Mobilization of funds through the restructure courses and Student Tuition fee are the major source of income for the institute**

**Alumni contribute to the institute by raising funds to purchase items**

**Sponsorships are sought from individuals and corporate for cultural events and fests**

**Utilization of Funds:**

**A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses**

**The quotations are scrutinized by the finance and purchase committee before a final decision is made based on parameters like pricing, quality, terms of service, etc.**

The Principal, finance and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget. The intervention of the management is sought in case the expenditure exceeds the budget.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in overall performance of the Institutions. The IQAC will make a significant and meaningful contribution in the post- accreditation phase of the Institution. During the postaccreditation period, the IQAC will channelize all efforts and measures of the Institution towards promoting its academic excellence.

Peer Learning The institution implements the process of collaborative learning to impart quality education to the students. It involves groups of students working together to solve a problem, completes a task, or creates a product. It is based on the idea that learning is a natural and social act in which the participants talk among themselves.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC holds meetings periodically: With the Heads of the Departments every month under the chairmanship of principal to review the progress of academic activities such as, the number of classess held, syllabi coverd in subject, Internal Examinations



conducted and teaching diaries are verified with annual plan and also to identify, bottlenecks,. Further, the IQAC collects feedback information from students on Teaching - Learning performance at the end of each semester. The information obtained is analysed and steps to be taken for necessary improvements are passed on to the concerned departments.

File Description	Documents
Paste link for additional information	<a href="https://www.gdctekkali.ac.in/pages.php?type=iqac&amp;id=iqac-meetings-resolutions-action-taken-reports">https://www.gdctekkali.ac.in/pages.php?type=iqac&amp;id=iqac-meetings-resolutions-action-taken-reports</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**(a) Safety and Security**

The institution has different committees such as Anti-Ragging committee and Women Empowerment Cell provide quick relief to the students and ensure the maintenance of decent and moral atmosphere with in the campus.

The academic efforts in the direction of gender parity are supplemented by co-curricular activities of the women empowerment cell that regularly hold discussions, seminars etc in the college. Women Empowerment Cell celebrated 191st Birthday of Savithri Bai Pule as National Women Teacher's Day on 03-01-2022 to motivate women students.

Arranged a talk on women safety on 06-01-2022 to create awareness on women safety.

Observed National Girl Child Day on 24-01-2022. On this occasion visited nearby girl's school and interacted with the girl students on different issues.

Organized a Health Camp for girl students and created awareness to them to minimize Iron deficiency in girls and on Hygiene and sanitization Programme .

Celebrated International Women's day on 08-03-2022. To promote self employment among girls students Women Empowerment Cell arranged food exhibition and fashion show.

#### b) Counseling

Each faculty is assigned with specific number of students. She/he is called as the class counsellor. The class counsellors monitor student's academic matters and to cater their psychological and emotional needs.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.gdctekkali.ac.in/services.php?service=6">https://www.gdctekkali.ac.in/services.php?service=6</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">Safety and security, counseling</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>C. Any 2 of the above</b>
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Our college facilitates several techniques for the management of degradable waste. The college maintains different dust bins to segregate the solid waste and disposed to a place where it can be converted into (manure)vermi/leaf compost which is very useful for the healthy growth of the plants in our garden.**

**NSS I & II units organized awareness programmes and stressed the importance to minimize the usage of plastic items to the best possible capacity. NSS volunteers have also demonstrated the proper procedure of disposing the waste in a village called Savarakilli.**

**For wood/iron waste we conduct auction and sell them with some amount and use that revenue for college development.**

**Water from sinks and taps is diverted for plants which are located in front of principal's chamber.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<b>No File Uploaded</b>
Geo tagged photographs of the facilities	<b>Nil</b>
Any other relevant information	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>B. Any 3 of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <b>1.Restricted entry of automobiles</b> <b>2.Use of Bicycles/ Battery powered vehicles</b> <b>3.Pedestrian Friendly pathways</b> <b>4.Ban on use of Plastic</b> <b>5.landscaping with trees and plants</b>	<b>B. Any 3 of the above</b>

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<b>No File Uploaded</b>

<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>D. Any 1 of the above</b>

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any**

intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great fervor we celebrate the national festivals, Birth anniversaries and memorials of great Indian personalities.

We have Odiya students in our college who are pursuing their education in all streams. Some students opted Odiya as their second language and some students opted special Odiya in BA. There are different grievance redressal cells in the institute like Student Grievance Redressal cell, Women Empowerment Cell which deal with grievances without considering anyone's racial or cultural background. We celebrate all regional festivals like Pongal, Dasara, Christmas, Ganesh Chaturdi, Kalinga Mahotsav, Konark Dance Festival in our college. This establishes positive interaction among students of different racial and cultural backgrounds. Institute has code of ethics for students and a separate code of ethics for teachers and other employees which have to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities. As a part of curriculum we teach human values and professional ethics to all streams of students in 1 semester.

The institute hoists the flag during National Festivals and invites eminent persons to inspire students and staff. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The institution encourages participation of students in Sports and Games, NCC and NSS at National level to strengthen nationwide bond and relation.

We celebrate World Population Day on 11th July, National Education Day on 11th November, National Consumer's Day on 24th December and created awareness on consumer rights and Voters Day on 25th January, every year and try to enlighten the students about constitutional rights, values, duties and responsibilities.

NSS units are actively involved in conducting blood donation camps, medical camps, Special camps in remote villages and promote a sense of responsibility towards society among students.

The institution takes pride in selecting successful students as class representatives in each group.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution believes that events and festivals should be celebrated as it is an important aspect of learning and instilling in students a strong sense of cultural identity. Faculty members, Staff, and Students come together to observe these occasions and promote the message of unity, peace, love, and happiness throughout the institution.

Every Department always strives for the holistic development of students. In this regard, days of specific importance are well observed. In academic year 2020-21, we celebrated the following days like World Environment Day, International Yoga Day, Independence Day, Republic Day, National Unity Day (Birth Anniversary of Sardar Vallabh bhai Patel), Birth Anniversaries of Dr. Sarvapalli Radhakrishnan, Mahatma Gandhi, National constitution day, AIDS day, National pollution day, Adolescents health rights and protection, National Consumer day, National Farmers day, National voters day, national girls day, National womens day, World cancer day etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice - 1: Digital Literacy

Digital literacy is a student - community engagement programme. Computers play a significant role in each and every field of life. They find applications in medicine, industrial process, aviation industry, making bills in various big shopping malls, etc. In this programme, students of our college provide education on Computers to the school students for free of cost. In this regard, students of Department of Computer Science train the



students of nearby high school i.e., Mahatma Jyotiba Phule AP Backward Classes Welfare Residential School (Girls ), Tekkali. The motive of this programme is to enhance the teaching aptitude and skills among interested students by imparting their knowledge to the school students.

#### Best practice - 2: Coaching for M.Sc. Chemistry Entrance Examination

Chemistry is one of the vital subjects in various fields such as Pharma, Food & Drugs, Industries, etc. As majority courses in the stream of Sciences are in combination with Chemistry, Department of Chemistry has initiated free coaching for M.Sc. Chemistry Entrance Examination for various Universities. Many students not only from our college but also from nearby colleges also attend for these classes. Thus the college strives for the student progression to higher studies.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The prime motive of the Institution is to mould and empower students in the pursuit of knowledge, values and social responsibility and help them achieve excellence in various fields, thereby also preparing them to face global challenges. Our Institution has established its distinctive approach by introducing Friday activity.

#### Friday Activity Programmes

Language club organizes various activities like Mock interview, Elocution, Quiz etc., on every Friday to enhance the students' skills, Interview skills, Soft skills and Communication skills etc. Mock Interview is useful to assess one's outfit, mannerisms and body language. Elocution Competition is useful for sentence formation, articulation and pronunciation of speech. It helps students to exhibit their oratory skills. Quiz competition evaluates the knowledge of the students within academics as well as beyond academics. Essay writing competition encourages and

enhances critical thinking, creative thinking and helps in organizing thoughts and improve communication skills. Drawing competition is to encourage creative expressions. The basic purpose of organizing PPT competition is to inculcate and boost the corporate communication among the students. Swachh Campus activity will promote social responsibility among students. Cultural activities like singing, Dance etc, enhance the confidence level of students and allow them to exhibit their innate talents.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

- Student- centric learning environment is given priority. The change of focus from teacher to student helps students develop the skills required for independent problem-solving and lifelong learning.
- Research is the creation of new knowledge or using the existing knowledge in a new and creative way to generate new concepts and methodologies. So, it is decided to motivate the faculty to improve themselves taking up - minor, major research projects.
- In view of the unexpected spurt of pandemic-19, Social responsibility is given priority. Real education takes place outside the classroom. It is resolved to organize more extension programs like awareness campaigns on the burning issues. Lectures on social responsibility and human values sow seeds of service motive in students.
- It is decided to organize: Lectures by experts on entrepreneurship, personal counseling, Gender sensitization activities, Intellectual Property Rights, Environmental pollution.
- Decided to offer skill-based and employment-oriented certificate courses. Internships, field trips, educational tours are planned. Orientation programs, induction program for students, FDPs to teaching and non-teaching, Submission of AQAR at the right time.