

CERTIFICATE COURSE ON
DTP

DEPARTMENT OF COMMERCE

2019-2020

Certificate course on DTP

Date 27.07.2020

Certificate Course "**DTP**" Organized by Department of Commerce is inaugurated by the Principal Dr.T.Govindamma Garu. In This regard IQQC Co-ordinator Dr A.Sivaprasad, HOD of Commerce Dr.G.Nagasanthi. The Principal explained about the Importance of DTP Course.. The Course Co-Ordinator Sri B.Hemaraju explain the importance and objectives of the DTP Course. . The other faculty members Sri T.Neelakanthumu, , Sri T. Rajendraprsad, Sri L.Malleswara Rao, Sri P.V Satyanarayana, Sri Ch,Ramababu, Sri A.Ramarao involved in this programme.

Principal	Dr.T.Govindamma
IQAC Co-Ordinator	Dr A.Sivaprasad
HOD of Commerce	Dr G.NagaSanthi, Lect in Commerce
Course Co-Ordinator	Sri B.Hemaraju,Lect in Computer Appl
Staff members	
1. Sri L.Malleswara Rao	
2. Sri T.Neelakanthumu	
3.Sri Ch.Rambabu	
4.Sri PV Satyanarayana	
5. Sri T.Rajendraprasad	
6. Sri R.Ravisankar	
7. Sri A.Ramarao	

Name of The Certificate Course: DTP

Objectives :

- The objectives of the course is to provide the participants understanding of the techniques essential to build their carrier in desktop publishing using suitable software and hardware tools.
- Photo editor
- Web designer
- Graphic designer
- DTP Operator
- Create Colour & Blockwhite photos
- Logo designer

Specification of the Course

- Syllabus framing
- Class work
- Assessments
- Study material
- Feedback from the students
- Certification

Course Format

Sno	Date	Name of the Topic	Resource Person	No.of students Attended
1	27.01.2020	Interduction to DTP	B.Hemaraju	20
2	28.01.2020	Parts of Photoshop editor	B.Hemaraju	20
3	29.01.2020	Tool Bar	B.Hemaraju	19
4	30.01.2020	Color basics	B.Hemaraju	20
5	31.01.2020	Painting tools	B.Hemaraju	18
6	01.02.2020	Making selections	B.Hemaraju	20
7	03.02.2020	Layers	B.Hemaraju	19
8	04.02.2020	Invert tools	B.Hemaraju	17
9	05.02.2020	Drawing,text tools	B.Hemaraju	15
10	06.02.2020	Basic photo creations	B.Hemaraju	16
11	07.02.2020	Printing images	B.Hemaraju	18
12	09.02.2020	Create visiting card	B.Hemaraju	19
13	11.02.2020	Design wedding cards	B.Hemaraju	18
14	12.02.2020	Create news letters	B.Hemaraju	17
15	13.02.2020	Filters	B.Hemaraju	16
16	14.02.2020	Panel menus	B.Hemaraju	18
17	15.02.2020	Color settings	L.Malleswara Rao	18
18	17.02.2020	Crop images	B.Hemaraju	20

Students Registration

Sno	Name of the Student	Group
1	I.Narayana Rao	III B.Com
2	B.Bebi Rao	III B.Com
3	S.Shyam	III B.Com
4	D.Ganesh	III B.Com
5	S.Jagadeesh	III B.Com
6	S.Vani	III B.Com
7	D.Pavan Kumar	III B.Com
8	V.Mohini	III B.Com
9	Y.ASwini	III B.Com
10	E.Sadwika	III B.Com
11	M.Vandana	III B.Com
12	J.Karunasri	III B.Com
13	P.Girija Kumari	III B.Com
14	N.Yogeswara Rao	III B.Com
15	T.Keerthana	III B.Com
16	I.Gayatri	III B.Com
17	B.RojaRani	III B.Com
18	S.Sandya Rani	III B.Com
19	K.Hemalatha	III B.Com
20	Y.Sireesha	III B.Com

ASSESSMENT

Sno	Name of the Student	Group	Assessment1	Assessment 2	Average	Grade
1	I.Narayana Rao	III B.Com	24	22	23	A
2	B.Bebi Rao	III B.Com	21	23	22	B
3	S.Shyam	III B.Com	25	24	24.5	A
4	D.Ganesh	III B.Com	23	21	22	B
5	S.Jagadeesh	III B.Com	20	18	19	C
6	S.Vani	III B.Com	17	18	17.5	C
7	D.Pavan Kumar	III B.Com	20	21	20.5	B
8	V.Mohini	III B.Com	18	22	20	B
9	Y.ASwini	III B.Com	24	24	24	A
10	E.Sadwika	III B.Com	24	22	23	A
11	M.Vandana	III B.Com	24	24	24	A
12	J.Karunasri	III B.Com	24	22	23	A
13	P.Girija Kumari	III B.Com	16	16	16	C
14	N.Yogeswara Rao	III B.Com	17	17	17	C
15	T.Keerthana	III B.Com	18	19	18.5	B
16	I.Gayatri	III B.Com	24	22	23	A
17	B.RojaRani	III B.Com	25	25	25	A
18	S.Sandya Rani	III B.Com	20	18	19	C
19	K.Hemalatha	III B.Com	15	16	15.5	C
20	Y.Sireesha	III B.Com	18	16	17	C

Certificate Ceremony

Venue :	Principal Chamber Government Degree College, Tekkali
Chaired By :	Dr T.Govindamma, Principal
Organised by :	Department of Commerce
IQAC Coordinator :	Dr A.SivaPrasad, Lect. in Computer Science
Course Coordinator :	Sri B.Hemaraju, Lect in Computer Applications
HOD, Commerce :	Dr G.Naga Santhi. Lect. in Commerce

Members Attended :

1. Sri L.Malleswara Rao
2. Sri T.Neelakanthumu
3. Sri Ch.Rambabu
4. Sri PV Satyanarayana
5. Sri M.Hemachalam
6. Sri G.Rajendra Prasad
7. Sri T.Trinadh



GOVERNMENT DEGREE COLLEGE- TEKKALI

DEPARTMENT OF COMMERCE

ACCREDITED 'B' GRADE BY NAAC



CERTIFICATE

This is Certify Mr/Miss D.Pavan Kumar Government Degree college, Tekkali has Participated in the Certificate course On "DESK TOP PUBLISHING (DTP)", sponsored by Govt.Degree College Tekkali and Organized by Department of Commerce, Tekkali On 27-01-2020 to 17-02-2020.

Sri B.Hemanaju

Course Coordinator

Dr G.Nagasanthi

HOD of Commerce

Dr A.Sivaprasad

IQAC Coordinator

Dr.T.Govindamma

Principal

Certificate Course on "DTP" 2019-2020

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Date 27/07/2020

Certificate Course on "DTP"
conducted by Department of Commerce is
Inaugurated by The Principal Dr. T. Govindamma
in this regard IQAC Co-ordinator Dr. A. Sivaprasad
Head of The Dept of Commerce Dr. G. Naga Santhi
explained about The Importance of DTP Slw.
Sri B. Hemaraju, Lect. in. Computer Application
Course Co-ordinator explain The Importance
and objectives of The Course. other faculty
members of commerce. Sri T. Neelakanthamma
Sri M. Durgadharma Rao, Sri L. Mallewarao Rao
involved in this program.

1. Dr. T. Govindamma
Principal

2. Dr. A. Siva prasad
IQAC Co-ordinator

3. Dr. G. Naga Santhi
HOD, commerce

4. B. Hemaraju
Course Co-ordinator

5. T. Neelakanthamma
Lect. in. commerce

6. L. Mallewarao Rao
Lect. in. Commerce.

Govind. 27/07/2020

1. Name of The Certificate Course : DTP
Code : 03-COM-2020

2. Objectives :

- The objectives of The Course is to provide The Participants understanding of The Techniques essential to build Their Career in desktop publishing using Suitable Software and Hardware tools.
- Photo Editor
- Web Designer
- Graphic designer
- DTP operator
- Logo Designer

3. Specifications of The Course :

- (1) Syllabus Framing
- (2) class work
- (3) Assessment
- (4) Study material
- (5) Feedback
- (6) Certification

Registration

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SNO	Name of the Student	Group	Course fee
1	T. Narayana Rao :	III B Com(EA)	Free
2	B. Bebi Rao	"	"
3	S. Shyam	"	"
4	D. Ganesh	"	"
5	S. Jagadeesh	"	"
6	S. Vani	"	"
7	D. Pavan Kumar	"	"
8	V. Mohini	"	"
9	V. Aswini	"	"
10	E. Sadhika	"	"
11	M. Vandana	"	"
12	J. Karuna Sri	"	"
13	P. Girija Kumari	"	"
14	N. Yogeswara Rao	"	"
15	T. Keerthana	"	"
16	I. Gayatri	"	"
17	B. Raja Rani	"	"
18	S. Sandya Rani	"	"
19	K. Hemalatha	"	"
20	V. Sireesha	"	"

70		Assesment					71	
SNO	Name of the Student	Group	Assessment 1	Assessment 2	Average	Grade	Remarks	
1.	T. Narayana Rao	III B. com (Voc)	24	22	23	A		
2.	B. Bebi Rao	"	21	23	22	B		
3.	S. Shyam	"	25	24	24.5	A		
4.	D. Ganesh	"	23	21	22	B		
5.	S. Jagadeesh	"	20	18	19	C		
6.	S. Vani	"	24	24	24	A		
7.	D. Pavan Kumar	"	18	16	17	C		
8.	V. Mahini	"	17	18	17.5	C		
9.	V. Aswini	"	18	18	18	C		
10.	E. Sadhika	"	20	20	20	B		
11.	M. Vandana	"	21	23	22	B		
12.	T. Karuna Sri	"	25	25	25	A		
13.	P. Girjakumari	"	20	23	21.5	B		
14.	N. Yogeswara Rao	"	21	23	22	B		
15.	T. Keerthana	"	24	24	24	A		
16.	T. Gayathri	"	24	22	23	A		
17.	B. Raja Rani	"	25	25	25	A		
18.	S. Sandhya Rani	"	20	18	19	C		
19.	K. Hemalatha	"	16	15	15.5	C		
20.	V. Sireesha	"	18	16	17	C		

70		Assesment					71	
SNO	Name of the Student	Group	Assessment 1	Assessment 2	Average	Grade	Remarks	
1.	T. Narayana Rao	III B. com (Voc)	24	22	23	A		
2.	B. Bebi Rao	"	21	23	22	B		
3.	S. Shyam	"	25	24	24.5	A		
4.	D. Ganesh	"	23	21	22	B		
5.	S. Jagadeesh	"	20	18	19	C		
6.	S. Vani	"	24	24	24	A		
7.	D. Pavan Kumar	"	18	16	17	C		
8.	V. Mahini	"	17	18	17.5	C		
9.	V. Aswini	"	18	18	18	C		
10.	E. Sadhika	"	20	20	20	B		
11.	M. Vandana	"	21	23	22	B		
12.	T. Karuna Sri	"	25	25	25	A		
13.	P. Girjakumari	"	20	23	21.5	B		
14.	N. Yogeswara Rao	"	21	23	22	B		
15.	T. Keerthana	"	24	24	24	A		
16.	T. Gayathri	"	24	22	23	A		
17.	B. Raja Rani	"	25	25	25	A		
18.	S. Sandhya Rani	"	20	18	19	C		
19.	K. Hemalatha	"	16	15	15.5	C		
20.	V. Sireesha	"	18	16	17	C		

Certificate Distribution Ceremony

venue : Principal chamber
Govt. Degree college, Tekkali

Chaired by : Dr. T. Govindamma
Principal

Organized by : Department of Commerce

Course Co-ordinator : Sri B. Hema Raju
Lect. in Computer Appl

IQAC Co-ordinator : Dr. A. Sivaprad
HOD, Computer Science

HOD, Commerce : Dr. G. Naga Senthil
Lect. in Commerce

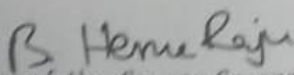
Member Attended

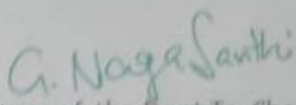
1. L. Malleswara Rao, Lect. in Commerce
2. P.V. Satyanarayana, Lect. in Chemistry
3. Ch. Rambabu, Lect. in Physics
4. M. Hemachalam, Lect in Physics
5. T. Chandrasekhar, Lect in Chemistry

Government Degree College-Tekkali

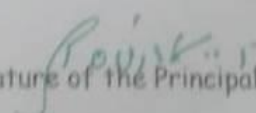
Requisition for the approval of Certificate Course

1. Department : Commerce
2. Title of Certificate Course: DTP
3. Name of the Course Co-Ordinator: Sri B.Hemaraju,Lect.In
Computer Appl
4. Course Code:03-COM-2020
5. Objective of the Course:
 - ✓ The Objectives of the Course is to provide the participants understanding of the techniques essential to build their carrier in DTP using suitable software.
 - ✓ Photo Editor.
 - ✓ View, save, Print Photos.
 - ✓ Create visiting cards, wedding Cards, Advertisements, Paper publications.
 - ✓ Graphic Designer, Logo Designer, DTP operator etc.,
6. Duration of the Course : 30 Days
7. Date of Commencement of the Course:27-JULY-2020
8. Course fee: Free


Signature of the Course Co-ordinator


Signature of the Dept.In-Charge

Principal Remarks


Signature of the Principal

17/02/2020

THANK YOU

