

Meeting-02Date: 4th July-2017

The departmental meeting (Dept. of chemistry, Govt. Degree college, Tekkali) is held on 04-07-2017 at 4 PM in the department staff room, Sri D. Adinarayana is in the chair and the following resolutions are passed after discussion among the staff members.

Members present:

1. Sri D. Adinarayana
2. Sri P.V. Satyanarayana
3. Sri T. Chandrasekhar

~~(A)~~
~~1. Chandra Sekhar~~
1. Chandra Sekhar

Agenda:

- Resolutions:
- (i) preparation of departmental time table
 - (ii) It is unanimously resolved to share the class work for semester - I, III & V for the academic year 2017-18.
 - (iii) Recruitment of 2nd Guest faculty & Requirement
 - (iv) Syllabus Coverage
 - (v) Review on Results of Sem-II & IV
 - (vi) Maintenance of Teaching Diary, plan & Annual plan
 - (vii) It is unanimously resolved to share the class work among the lecturers (Theory)

(a) D. Adinarayana: paper - I (I MPC), paper (VI)
(Theory) (9h) III MPC, CBZ, BHC
(23h) { practicals: IMPC, ICBZ, III MPC, III CBZ, II CBZ (14h)}

(b) P.V. Satyanarayana: Theory (03): III CBZ, BHC
(19h) { practicals (16): IMPC, I BHC, I CBZ, II BHC
II MPC, II CBZ, III CBZ, III BHC

(c) T. Chandrasekhar: Theory (08): II MPC, ICBZ/BHC, III MPC
(24h) { practicals (16): II MPC, III MPC, III CBZ, II BHC
II CBZ, I BHC

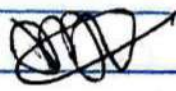
(d) GF-II: Theory (08): ICBZ, BHC, II CBZ, BHC, IMPC
20h { practicals (12): IMPC, ICBZ, III MPC, III BHC, II MPC

Meeting - 03

Date: 01/08/17

The departmental staff meeting (Dept. of chemistry) is held on 01-08-2017 at 4pm in the dept. of chemistry, Sri D. Adinarayana, Lect. in charge is presided over the meeting. The following discussions are made ^{among the staff members.} and resolutions are passed.

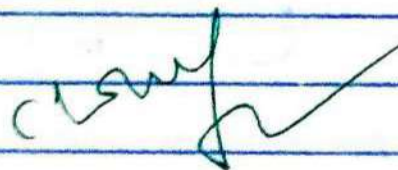
Members present:

- (i) Sri D. Adinarayana (Lect. in charge) 
- (ii) Sri P.V. Satyanarayana (C.F.) 
- (iii) Sri T. Chandrasekhar (GF-I) T. Chundrupu
- (iv) Smt B. Parvathi (GF-II) B. Parvathi

Discussions & Resolutions:

- (i) Review on Syllabus (30% Syllabus is covered)
- (ii) Conduction of Mid-Term-I examinations of Sem-I, II, V for B.Sc students in chemistry subject
- (iii) plan to conduct Guest lectures
- (iv) plan to conduct practicals (day wise) in time in the laboratory
- (v) Coverage of Syllabus
- (vi) Maintenance of Teaching diary, Teaching plan & Annual plan in time.

(vii)



PRINCIPAL

GOVT. DEGREE COLLEGE

TEKKALI-532 201

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GOVT. DEGREE COLLEGE
TEKKALI-532 201

Meeting-04

Date: 05-09-2017

The meeting of the Dept. of chemistry, Govt. Degree college, Tekkali is held on 05-09-2017 at 3pm in the Dept. staff room, Sri D. Adinarayana, Lect. in charge is in the chair and reviewed on the following matters and unanimously resolved here mentioned under.

Members present:

(i) Sri D. Adinarayana, Lect. in charge

(ii) Sri P. V. Satyanarayana (CF)

(iii) Sri T. Chandrasekhar (GF) T. Chudyalu

(iv) Smt. B. Parvathi (GF) B. Parvathi

Reviews: (i) Reviewed on the completion of syllabus as per Academic calendar, Dr. B. R. A. V. Srikakulam.

(ii) Reviewed on the completion of Lab work - found satisfactory (coverage)

(iii) Reviewed and found satisfactory on guest lecture delivered by Sri B. Sateesh Kumar, Lect. in chemistry, GDC, Srikakulam (Mn) on 4-9-2017.

Resolutions: (i) plan to conduct student seminars

(ii) plan to complete syllabus of Sem-I, III & V as on October 10th, 2017.

(iii) plan to conduct mid-term-II exam

(iv) plan to conduct Guest lectures

(v) plan to conduct Chem Quiz-2017 (Department)

(vi) plan to conduct PG-Entrance Coaching

(vii) plan to conduct Remedial classes.



PRINCIPAL

GOVT. DEGREE COLLEGE

TEKKALI-532 201

DT: 16-11-17

The departmental staff meeting is held on 16-11-2017 at 3:30 PM in the Dept. of Chemistry. Sri D. Adinarayana, Lect. in charge is presided over the meeting. The following discussions are made among the staff members and resolutions are passed.

Discussions & Resolutions:

1. Appointment of Guest faculty - (two) / To take permission from the principal.
2. Preparation of Dept. wise Time table
3. Distribution of Work load among the lecturers
4. Sharing of class work paper wise / section wise among the lecturers [Theory + practicals]

Members:

- 1) Sri D. Adinarayana
Lect. in charge, Dept. of Chemistry
- 2) Sri P. V. Satyanarayana
Lect. in Chemistry (G.F)

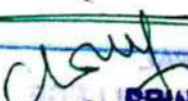
The following Candidates are recruited as Guest faculty as permission taken from the principal, GDC, Tekkali from November 17th - 2017.

- 1) Sri T. Chandrasekhar
Lect. in Chemistry (G.F) — Chandrasekhar
- 2) Smt. B. Parvathi
Lect. in Chemistry (G.F) — B. Parvathi

Distribution of classwork among the Lecturers - Dept of Chemistry:

	Theory	practicals	Total
1) Sri D. Adinarayana	II MPC (04h) VIII-C ₁ (3h) VIII-C ₂ (2h)	II MPC (P-IV) - 02, IBHC (P-IV) - 02 III MPC - VIII-B - 02, III BHC - VIII-B - 02 VIII-C ₁ - 02, VIII-C ₂ - 02	9 + 12 (21)
2) Sri P. V. Satyanarayana	VIII-B: III MPC - 03 III CBZ, BHC - 03	II MPC, I MPC, I CBZ I BHC, III CBZ, VIII-C ₃ , VIII-C ₂	6 + 14 (20)
3) Sri T. Chandrasekhar	P-II: I CBZ, BHC - 04 VIII-C ₃ - 03 VIII-C ₂ - 01	II CBZ, I MPC, I CBZ III MPC - VIII-B, VIII-C ₁ , VIII-C ₃	8 + 12 (20)
4) Smt. B. Parvathi	II CBZ, BHC (P-IV) - 04 I MPC (P-IV) - 04	II MPC, II CBZ, I BHC I MPC, I CBZ, III CBZ (VII-B)	8 + 12 (20)


Lect. in charge
GDC, Tekkali


PRINCIPAL
GOVT. DEGREE COLLEGE

Dt : 01-12-2017

The Departmental staff meeting, GDC, Tekkali is held on 01-12-2017 at 4 PM in the Dept. staff room, Sri D. Adinarayana, incharge of the Dept is in the chair and reviewed on the following academic matters and unanimously resolved here under mentioned.

Reviews:

- 1) Review on Coverage of Syllabus (Theory & Practicals)
As per academic calendar - found satisfactory
- 2) Reviewed on the completion of Lab work - some lag is found about lab-work due to U.G. paper valuation (paper-I, III, V, VI) at GDC, Tekkali.

Resolutions:

- 1) plan to conduct Industrial tour in the month of February, 2018
- 2) plan to conduct student seminars
- 3) plan to conduct Mid-I Exams of Sem-II, IV, VI
- 4) plan to complete Lab work as per academic calendar
- 5) To complete Syllabus (Theory) as per academic calendar.

Members:

- 1) Sri D. Adinarayana 
Lect. incharge
- 2) Sri P. V. Satyanarayana 
Lect. in Chemistry - CF
- 3) Sri T. Chandrasekhar 
Lect. in Chemistry - GF
- 4) Smt. B. parvathi 
Lect. in Chemistry - GF

